

Members are requested to NOTE this report

(to 30th September 2021)

Jubilee Clubhouse / Recreation Field / Outside areas.

Regular activity

- The recreation field is monitored and cleared of litter, etc usually at the start and at the end of the week.
- The approach road and car park are swept and cleared as necessary to maintain a “cared for” appearance.
- Hedgerows adjacent to the entrance, car park, JCH and the access road are trimmed, kept tidy and litter free.
- The smoke detectors and emergency lighting in JCH is tested weekly and recorded.
- The play area at JCH is inspected weekly and records kept. (The facility at The Mews has now been decommissioned).
- Areas of the Parish subject to Contractor maintenance are inspected against the schedule supplied and concerns reported / discussed / remedied as appropriate. (Sports field, Cemetery, bus stops, etc).
- Referrals made to the Parish Steward (Wiltshire Council) where appropriate and have included some hedge maintenance and footpath repair where this has been identified as within the remit of WC.

“As Required” Activity

- Maintenance of services within JCH has included light fitting replacement, washroom repairs and investigation of reported faults / leaks.
- Liaison with grounds contractors and support of the various users of the JCH facilities.
- Attended Contractor / Service Provider visits e.g. plumbing & heating inspection (fire inspection, H&S assessment and PAT testing on previous occasions)
- Monitoring and reporting the condition of public rights of way throughout the Parish, in co-operation with residents where appropriate.
- Undertaking hedge/ grass cutting / outside maintenance where this falls within the remit of the Parish Council.
- “Top up” maintenance of certain areas e.g. the Cemetery, public pathways (e.g. walkway between Bury Fields, The Close & The Street, the footpath and fencing at The Mews play area, the hedgerows between Bagbury Lane and The Butts) to maintain an acceptable standard between Contractor visits. Referrals from Parishioners are welcome.
- Monitoring accessibility / status of salt bins throughout the Parish in readiness for the Winter months is almost complete.
- Assisting the Councillors to maintain the assets of the Parish to an acceptable level.